

**REGULAR BARRE CITY COUNCIL MEETING**  
**Tuesday February 17, 2015**  
**Barre City Council Chamber**

1. Call to Order – 7:00 p.m.
2. Adjustments to the Agenda
3. Consent Agenda
  - Approval of Minutes of the Regular City Council Meeting of February 10th, 2015
  - Approval of City Warrants
  - Clerk’s Office Licenses and Permits
4. City Clerk & Treasurer Report
5. Approval of Building Permits
6. Liquor Control Board
7. City Manager’s Report
8. Visitors and Communications
9. Old Business
10. New Business:
  - A. Central Vermont Public Safety Authority FY16 Budget Presentation (Councilor Smith)
  - B. Discussion on the Removal of the Assistant Director BCS- Cemetery (Cemetery Committee)
  - C. Review/Approval of 2015 Municipal Budget & Services Survey (Budget Committee)
11. Round Table
12. Executive Session – As Needed
13. Adjourn

Steven E. Mackenzie, P.E., City Manager

---

**OTHER MEETINGS AND EVENTS**

**Wednesday February 18<sup>th</sup>**

Budget Committee – 7:00pm Alumni Hall

**Thursday February 19<sup>th</sup>**

Cemetery Committee – 10:00am Council Chambers

---

**COMMITTEE VOLUNTEERS**

The Council is currently seeking Candidates for appointments to the following City Committees:

**Budget Committee**

3 Vacancies for Barre City Residents– Periodically as required.  
Call Rikk Taft at 476-0240 if interested

**Traffic Advisory Committee**

2 vacancies for Barre City residents – Periodically as required.  
Call Rikk Taft at 476-0240 if interested

**Recreation Committee**

1 vacancy for a Barre City Resident 1<sup>st</sup> Monday of every month  
5:00pm in Alumni Hall  
Call Stephanie Quaranta at 476-0257 if interested

**Civic Center Committee**

1 vacancy for a Barre City Resident 2<sup>nd</sup> Tuesday of every month  
8:00am in Alumni Hall  
Call Jeff Bergeron at 476-0256 if interested

**Regular Meeting of the Barre City Council  
Held February 10, 2015**

The Regular Meeting of the Barre City Council was called to order by Mayor Thomas Lauzon at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Charles Dindo and Paul Poirier; from Ward II, Councilors Michael Boutin and Michael Smith; and from Ward III, Councilors Anita Chadderton and Lucas Herring. Also in attendance were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

**Absent:** NONE

**Adjustments to the Agenda:** NONE

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Chadderton, seconded by Councilor Smith. **Motion carried.**

- Minutes of the following meetings:
  - Regular meeting of February 3, 2015
- Approval of the City Warrants as presented.
- 2015 Licenses & Permits issued through the clerk's office:
  - 2015 FOOD ESTABLISHMENT LICENSE.
    - Positive Pie, 219 North Main Street
  - 2015 COMMERCIAL SWIMMING POOL LICENSE:
    - Rehab GYM, Inc., 219 North Main Street

**The City Clerk/Treasurer Report** – Clerk Dawes reported on the following:

- 3<sup>rd</sup> quarter property taxes are due by February 17<sup>th</sup>.
- March 3, 2015 Annual (Town) Meeting ballots are now available. The office is accepting requests for absentee ballots. The deadline to register to vote is Wednesday, February 25<sup>th</sup>.

**Approval of Building Permits** – NONE

**Liquor Control** – Council approved a Request to Cater application from Valley Bowl, Inc., for a Vermont Trappers Association event at the Civic Center Auditorium on March 28<sup>th</sup>, on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried with Councilor Chadderton voting no and Councilor Boutin abstaining.**

Council approved a new 2014 First Class Liquor License for Positive Pie, 219 North Main Street, on motion of Councilor Herring, seconded by Councilor Dindo. **Motion carried with Councilor Boutin abstaining.**

Council requested that a representative from Positive Pie attend next week's meeting to discuss the new liquor license.

**City Manager's Report** – Manager Mackenzie reported on the following:

- In response to Council's request, the Manager and BCS Director Jeff Bergeron have been reviewing banner & dasher board revenues, and will report at next week's meeting.
- The Manager complimented the Street Department for its work during the recent snow storms, and the Water Department for handling a water line break on Summer Street over the weekend.

**Visitors & Communications – NONE**

Mayor Lauzon said he is adjusting the agenda; old business will be taken up at the end of the meeting so as to accommodate those attending for new business.

**New Business –**

**A) Modification of Grant Application Granite City Grocery.**

Barre Area Development Corporation executive director Joel Schwartz and Granite City Grocery president Chris Riddell addressed the Council. Mr. Schwartz said this new public hearing is necessary because they have increased the amount of the planning grant request from the ACCD's Vermont Community Development Program. The original grant request was for \$15,000, and it has been increased to \$19,830 to more accurately reflect the actual costs associated with the planning project. The project calls for retaining the services of a coordinator to assist in growing membership.

Mr. Riddell said there are currently 542 members, and the goal is 1,000-1,200 by the time the doors open. The GCG has retained a realtor and is beginning the process of identifying a site. They are also in the active phase for planning financing. Mr. Riddell said the GCG has hired Ray Fries on a temporary basis for coordination efforts.

Mr. Schwartz said the grant application will be taken up by the VCDP board later this week, and there should be a response within the next two weeks.

Mayor Lauzon invited comments and questions from the Council and public. Hearing none, the Mayor closed the public hearing at 7:24 PM.

**B) Cow Pasture Committee Update.**

Committee members Chris Russo-Fraysier and Nathan Reigner updated the Council on the history of the committee and recent projects. Ms. Russo-Fraysier said there was a \$25,000 appropriation from the Semprebond Fund for work in the Cow Pasture, which has been used to leverage several different grants. She spoke of the repair and mitigation work done to date. The committee was formed in 2013. Mr. Reigner reviewed his memo on recent activities and said the committee is working to develop a management plan for the property.

There was discussion about ATV traffic in the pasture, coordinating coverage with the Police Department, and upcoming installation of kiosks at the points of access, funded through a BGS grant.

Mayor Lauzon said the Council will take a tour of the pasture with the committee.

**C) Update from the Barre Partnership.**

New Barre Partnership executive director Josh Jerome introduced himself, and listed new board members and new initiatives planned for this year, including a 5K running event around Veterans Day. BP committees are looking for community volunteers to get involved. Mayor Lauzon asked Mr. Jerome to report to the Council on a monthly basis.

**D) Authorization to Purchase New Bobcat.**

Mayor Lauzon reviewed Manager Mackenzie's memo. The Mayor said he wants to make sure the old Bobcat is either traded in or sold. Council approved the purchase as recommended by the Manager on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

**E) Authorization to Accept FY16 Heating Oil Bid.**

Manager Mackenzie reviewed his memo and the spreadsheet showing the bids received from Dead River

To be approved at 02-17-15 Barre City Council Meeting

and Irving Oil. Manager Mackenzie noted the Dead River quote is 12 cents lower than the Irving quote, however, he is recommending Council award the bid to Irving. There was discussion about the location of depots, methods of delivery, reliability of drops, length of contract, and the City's relationship with its fuel broker, Competitive Energy Services.

Councilor Poirier made the motion to award the contract to Dead River, seconded by Councilor Boutin.

There was further discussion about blended pricing, surcharges and adder charges.

Councilor Poirier made a revised motion to authorize the Manager to confirm the 12 cent difference between the two bids, and if everything works out to his satisfaction, execute a contract with Dead River, seconded by Councilor Smith.

A friendly amendment to the second motion was requested by Manager Mackenzie; that if he is not comfortable with the responses from Dead River, he may execute a contract with Irving instead. Councilors Poirier and Smith, as the mover and seconder, accepted the friendly amendment request.

Mayor Lauzon said it would be helpful in the future for the Council to have an executable document for consideration and action. The Mayor said he was disappointed with the performance of the broker.

Council voted on the second motion as amended. **Motion carried.**

**Old Business –**

**A) Mid Year (2<sup>nd</sup> Qtr.) FY15 Budget Status Review.**

Mayor Lauzon said this item was put on the agenda again from last week to allow time for Councilors to review and bring back any questions. There was a discussion about the format of the report. Mayor Lauzon said a summary sheet will be developed for future reviews.

**Round Table –**

Councilor Herring said he participated in last weekend's Penguin Plunge to raise funds for BCEMS.

Councilor Smith said the Central Vermont Public Safety Authority will give a budget presentation at next week's Council meeting.

Councilor Dindo reminded people to clear off their roofs following the recent snow storms.

Mayor Lauzon reminded people to walk carefully on the sidewalks following the recent snow storms and thawing/freezing temperature cycles.

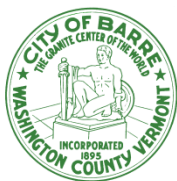
**Executive Session: NONE**

The Council meeting adjourned at 8:25 PM on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried.**

An audio recording of this meeting is available through the Clerk's Office.

Respectfully submitted,

Carolyn S. Dawes, City Clerk



# *City of Barre, Vermont*

## *“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

To: Mayor Thomas Lauzon and the Barre City Council

From: Steven Mackenzie, P.E., and City Manager

Re: Department Head Reports

Report Date: February 13, 2015

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

### **1. CLERK/TREASURER'S OFFICE:**

- The Clerk is working on ordinance revisions on approval of licenses and permits and changes to the fireworks ordinance and permit application process.
- The Clerk is working with the Police Department on ordinance revisions associated with parking issues.
- The new ½ time parking ticket collection position is being advertised, with the hope of having it filled by the end of February. The person hired will concentrate on ticket collections, especially long-term unpaid tickets.
- The Clerk continues to work on cemetery financial and accounting issues.
- 2015 liquor license renewal applications have been mailed to license holders. All liquor licenses expire April 30<sup>th</sup>.
- 2015 dog licenses are now available. All dogs must be licensed by April 1<sup>st</sup>.
- Information about the March 3, 2015 Annual (Town) Meeting is posted on the website, including sample ballots. Early absentee voting is available through the clerk's office.
- 3<sup>rd</sup> Quarter property taxes are due by February 17<sup>th</sup>.
- Seven properties are scheduled for tax sale on April 15<sup>th</sup>.

### **2. CEMETERY DEPARTMENT:**

**NO REPORT**

### 3. FACILITIES DEPARTMENT

- Weight Watchers met on Saturday morning, Tuesday evening and Thursday morning in Alumni Hall.
- The Gun Show was held on Saturday and Sunday at the AUD. Estimates are that roughly 4,000 attended the show.
- The Barre Tones held their rehearsal on Monday evening in Alumni Hall.
- BYSA lacrosse held registrations on Monday evening in the AUD lobby.
- The Barre Figure Skating Club held their monthly meeting on Tuesday evening in the BOR meeting room.
- BYSA basketball held games/practices on Tuesday, Wednesday and Thursday evenings at the AUD.
- The Budget Committee met on Wednesday evening in the Alumni Hall conference room.
- Capstone held a ventilation seminar on Wednesday in Alumni Hall.
- Vermont Works for Women held a seminar on Friday evening in Alumni Hall.
- WBCS held two junior high basketball games on Friday evening at the AUD followed by two high school varsity games.
- I attended the Civic Center Committee meeting on Tuesday morning, the BEAR meeting on Thursday morning and the pre-bid RFP meeting for the BOR painting project on Friday morning.

### FIRE DEPARTMENT:

	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Totals
<b>Date</b>	<b>02/06/1</b>	<b>02/07/1</b>	<b>02/08/1</b>	<b>02/09/1</b>	<b>02/10/1</b>	<b>02/11/1</b>	<b>02/12/1</b>	
	5	5	5	5	5	5	5	
<b>Ambulance Calls (ALS/BLS)</b>	<b>11</b>	<b>1</b>	<b>5</b>	<b>2</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>33</b>
<b>Local Transfers</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>5</b>
<b>Long Distance Transfers</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>SCT's</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Paramedic Intercept</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>
<b>Fire Calls</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>7</b>
<b>Burn Permits Issued/Inspected</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Totals</b>	<b>15</b>	<b>3</b>	<b>8</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>50</b>

### 5. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

**NO REPORT**

## 6. POLICE

911 Hang-up calls	03
Accidents	33
Animal Problem	04
Assaults	07
Citizen Disputes	06
Disorderly	06
MV Complaints	13
Noise Disturbance	02
Suspicious	21
Thefts	08
Threats	02
Trespassing	05
Vandalism	04
Alcohol sensor tests	01
Prisoners	16 (4-FSU, 9-BCPD, 2-WCSD, 1 – BTPD)
Criminal Cases submitted to the prosecutor	( 8 Arrests)

Total complaints	256
Traffic Citations	04
Traffic Warnings	28

## 7. DEPARTMENT OF PUBLIC WORKS:

### WASTEWATER TREATMENT FACILITY

The Facility is treating on average 2.3 million gallons per day sewage.  
Routine preventive maintenance is ongoing.  
Replaced 1960 vintage steel base plate for dual digester basement sump pump system.

Staff -3

### SEWER DEPARTMENT

Flushed plugged sewer main on Tremont/East St.  
Aided home owner on Maple Ave. The house has a collapsed line near front porch.  
Help Street Dept. with snow removal operations and plow sidewalks.

Staff -2

### WATER TREATMENT FACILITY

Serviced our two stand-by propane fired generators  
General maintenance and housekeeping is ongoing.  
The Facility is operating efficiently with no mechanical break downs to report.  
Finished 2014 Consumer Confidence report.

## **WATER DEPARTMENT**

Shoveled roof systems.  
Routine meter replacements/meter repairs ongoing  
Handing out 89 water service disconnect notices for delinquent water/sewer bills  
Staff -4

## **STREET DEPARTMENT**

Plowed, salt/sand streets as well as snow removal.  
No mechanical issues to report.  
Patch pot holes

Staff -12 – one on light duty due to injury

## **9. RECREATION DEPARTMENT:**

- NO REPORT