

**Regular Meeting of the Barre City Council  
Held November 22, 2011**

The Regular Meeting of the Barre City Council was called to order at 6:00 PM by Mayor Thomas Lauzon. In attendance were: From Ward I, Councilor Paul Poirier; from Ward II, Councilors Michael Boutin and Michael Smith (arrived 6:05 PM); and from Ward III, Councilor Lucas Herring. Also in attendance were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

**Approval of Consent Agenda:** Council approved the following consent agenda items as presented on motion of Councilor Herring, seconded by Councilor Boutin. **Motion carried.**

- Minutes of the Regular Council meeting of November 15, 2011 and the Special Council meeting of November 16, 2011.
- City Warrants.
- Licenses & Permits issued through the clerk's office - NONE

**The City Clerk and Treasurer Report** – Clerk Dawes made the following announcements:

- The 2<sup>nd</sup> quarter property tax collection delinquency rate was 3.5%.
- There are 5 properties scheduled for tax sale on January 5, 2012.
- The Clerk will be out of the office on vacation next week. Assistant Treasurer Debbie Seaver will cover the meeting.

**Approval of Building Permits** –

Council approved the following building permits on motion of Councilor Boutin, seconded by Councilor Smith. **Motion carried.**

| <u>Applicant</u>      | <u>Address</u> |
|-----------------------|----------------|
| Gary & Sheila Jones   | 28 Farwell St. |
| Abdija & Hanifa Palic | 34 Hale St.    |

**Liquor Control Board** – NONE

**Visitors and Communications** – NONE

**City Manager's Report** –

- Manager Mackenzie reported on meetings attended during the past week.
- The contract has been signed with Fuss & O'Neill for the Nelson Street hydro project.
- City representatives met with Efficiency Vermont to discuss ways to coordinate energy efficiency improvements.
- City Hall will be closed Thursday & Friday this week for the Thanksgiving holiday.

**Old Business** – NONE

**New Business**

**A) Consideration of Proposals for Banking and Cash Management Services.**

Clerk/Treasurer Dawes said she received six responses to the RFP. She is reading through the proposals and will be checking references. Due to the high response rate, the timeline is being pushed, with the report to Council rescheduled to December 6<sup>th</sup>, and the implementation date rescheduled to February 1<sup>st</sup>.

**B) Keith Fund Donation to Barre Rotary Club "2012 Flood & Fuel Campaign."**

Council approved a \$1,000 donation from the Keith Fund to the Rotary Club 2012 Flood & Fuel Campaign on motion of Councilor Boutin, seconded by Councilor Herring. **Motion carried.**

Councilor Poirier asked that a further discussion about the Keith Fund and possible disbursements be placed on the agenda for the December 6<sup>th</sup> meeting.

**C) City Manager Evaluation and Salary Adjustment.**

Mayor Lauzon said Council recently completed an evaluation of Manager Mackenzie, and is pleased with his performance and commitment. The Mayor said Manager Mackenzie requested no salary adjustment due to the fact that all City staff have been level funded for this fiscal year. Manager Mackenzie said he enjoys the work, and this is a great time to be in a position to participate and influence positive changes in the City.

**Roundtable –**

Council members thanked Councilor Boutin for his wonderful balloon-animal turkeys, which he distributed at the beginning of the meeting, and wished a Happy Thanksgiving to all.

Mayor Lauzon said he is proud of the community as it reaches out to help our neighbors. The Mayor said he is thankful for the people he serves with.

Council went into executive session to discuss contracts and personnel at 6:33 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

Council came out of executive session at 6:55 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

Council adjourned at 6:55 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

An audio transcript of this meeting is available through the Clerk's Office. Audio transcripts are kept on file for two years, as per state statute.

Respectfully submitted,

Carolyn S. Dawes, City Clerk