

**Special Meeting of the Barre City Council
Held March 26, 2013**

A Special Meeting of the Barre City Council was called to order at 6:08 PM by Mayor Thomas Lauzon. In attendance were: From Ward I, Councilor Charles Dindo; Ward II, Councilors Michael Boutin and Michael Smith; and from Ward III, Councilors Anita Chadderton and Lucas Herring. Also in attendance were City Manager Steven Mackenzie, Chief Tim Bombardier, labor attorney Scott Cameron and Clerk/Treasurer Carolyn Dawes.

Council went into executive session at 6:08 PM to discuss contracts on motion of Councilor Dindo, seconded by Councilor Boutin. **Motion carried.**

Manager Mackenzie, Mr. Cameron and Chief Bombardier were invited into the executive session.

Council came out of executive session at 6:30 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

Council went into executive session at 6:32 PM to discuss legal issues on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

Manager Mackenzie and Chief Bombardier were invited into the executive session.

Council came out of executive session at 6:47 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

Council adjourned the special meeting at 6:47 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

**Regular Meeting of the Barre City Council
Held March 26, 2013**

The Regular Meeting of the Barre City Council was called to order at 7:00 PM by Mayor Thomas Lauzon. In attendance were: From Ward I, Councilor Charles Dindo; Ward II, Councilors Michael Boutin and Michael Smith; and from Ward III, Councilor Lucas Herring. Also in attendance were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

Approval of Consent Agenda: Council approved the following consent agenda items as presented on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

- Minutes of the following meeting:
 - Regular Meeting of March 19, 2013
 - Special Meeting of March 19, 2013
- Approval of the City Warrants as presented.
- 2013 Licenses & Permits issued through the clerk's office:
 - Annual entertainment license, T's Pantry, 260 N. Main St., music, karaoke, story time, etc. 9:00 AM – 10:00 PM daily.

The City Clerk and Treasurer Report – Clerk Dawes made the following announcements:

- Dog and wolf-hybrids are due to be licensed by April 1st.
- Water & sewer bills are due by April 1st.

Approval of Building Permits – NONE

Liquor Control Board –

Council approved a new tobacco license for Spencer’s Tobacco, 125 N. Main St., on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried with Councilor Boutin voting against.**

Council approved the following liquor and tobacco license renewals on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried with Councilor Boutin abstaining.**

1st CLASS

BHP Pub Inc. DBA Southside Tavern	107 S. Main St.
Barre Elks Lodge	10 Jefferson St.
G & J Gosselin Inc. DBA Gusto’s	28 Prospect St.

2nd CLASS

Cumberland Farms	524 North Main St.
Cumberland Farms	132 S. Main St.
Bello Campo Food Products Inc.	131 S. Main St.

TOBACCO

Cumberland Farms	524 North Main St.
Cumberland Farms	132 S. Main St.
Barre Elks Lodge	10 Jefferson St.
G & J Gosselin Inc. DBA Gusto’s	28 Prospect St.

City Manager’s Report –

Manager Mackenzie reported on the following:

- The FY2012 audit is being finalized and should be available in 7-10 days.
- Attended a seminar on health care reform, worker’s compensation and employee disputes. Due to the number of employees, the City will not be required to go into the health exchange until 2016.
- Reported that Council will be making annual Mayoral and Council committee appointments next week, and read off a list of vacancies.
- Crews from the Department of Corrections (DOC) have been sweeping sidewalks in the downtown, and the street sweeper has been out. Doggy clean-up bag dispensers will be going back up in the near future.
- The completion of the North Main Street Reconstruction Project (NMSRP) will begin in mid-April.
- Gave a brief financial update on the status of the FY2013 budget, and said the City is currently running a surplus. The Manager said he will be working with the Citizens Budget Review Committee to review the FY2013 finances and the street reconstruction financials.

Mayor Lauzon asked Manager Mackenzie to forward copies of the NMSRP timeline and the 9 month financial report to the Council.

Visitors & Communications –

Jean LeCroix of the Barre Grand Prix bike race addressed the Council on this year’s event scheduled for May 18th & 19th. Mr. LaCroix reviewed the 2 year history of the bike race, and said this year’s event calls for racing in Barre Town on Saturday and racing in Barre City on Sunday. He reviewed past years’ expenses and requested the City consider reducing or waiving fees from those charged in 2011. Mayor Lauzon said he has been brainstorming ways to help bring down costs, and he has reached out to the firefighters’ union about volunteering their EMT services in exchange for being acknowledged as a sponsor of the event. The Mayor said he will make similar requests of the police and department of public works unions. He also said the Council can be asked to waive the entertainment license fee.

Old Business – NONE

New Business –

C) Ratification of Firefighter’s Labor Contract.

Council approved the firefighters’ labor contract as was discussed in the earlier executive session on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

A) Update on Community Outreach Specialist.

Chief Tim Bombardier and outreach specialist Ema Moreau reported to the Council on the outreach program. Chief Bombardier reviewed Ms. Moreau’s recent work and said there is funding for another five months of coverage. The Chief said he is exploring continuing funding options. Ms. Moreau gave an overview of the types of people she works with and the kinds of assistance she provides, including housing issues, forming partnerships with service providers, filling service gaps, keeping people from reoffending, and partnering with DOC and CVCAC. She said she has begun going to correctional facilities to meet with people in advance of their release to begin release planning. Mayor Lauzon said the project has been a success.

B) City Hall Façade Rehabilitation Award(s).

Manager Mackenzie reviewed the bid submissions and the scope of work for the façade restoration project, and said the bids came in higher than anticipated. The Manager recommended awarding bids for phases of the project as follows:

Contract #1 – front entrance work: to be awarded to Lajeunesse Construction and EF Wall

Contract #2 – masonry work: to be awarded to Gardner and Granite Company of Barre.

Contract #3 – electrical work: to be awarded to Lajeunesse Construction.

The total for the three contracts, including architect’s fees and 5% contingency, is estimated to be no more than \$165,500, and the Manager recommended the Council approve up to that amount to be funded out of the Semprebon Fund.

Councilor Boutin made the motion to approve the Manager’s recommendation and authorize him to sign contracts on behalf of the City, seconded by Councilor Dindo.

Mayor Lauzon asked if the architect services had been put out to bid. Manager Mackenzie said it was a sole source provider. Jay White, architect for the project, discussed his history with and knowledge of the building. Manager Mackenzie said work is scheduled to begin by May 1st and be completed this summer. Mr. White said bids were by invitation and limited to local contractors. Other limitations included use of local granite and local suppliers.

Mayor Lauzon asked when plantings and other work will be completed around Youth Triumphant. Manager Mackenzie said it will be done this spring, and he will get an update from City Planner Michael Miller. The Mayor said it will be important that plaques be installed acknowledging Charlie Semprebon’s gift to the City at the completion of both the City Hall restoration and the Youth Triumphant work. Mr. Semprebon’s gift provided the financial support to make the projects possible. Councilor Dindo said he will work on the plaques.

Council voted on the motion as presented. **Motion carried.**

D) WWTF Sludge Disposal Contract Approval.

Mayor Lauzon said the contract will be discussed in executive session later in the meeting.

E) Approval of Budget Amounts for the Proposed May 14, 2013 Budget Revote.

Clerk Dawes said the Council is scheduled to warn the budget revote at its April 9th meeting. Councilor Lucas said the School Board is interested in holding a joint City/School budgets public informational meeting.

F) CVCAC Public Sector Mayoral Appointment.

Mayor Lauzon said he has appointed Lori Belding to the CVCAC board.

G) Annual Appointment to CVSWMD.

Council approved Nancy Wolfe as the appointee, and Steve Micheli as the alternate on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried.**

Other)

Mayor Lauzon said he has been communicating with Rose Neddeau about her AAU basketball team, and their need for practice space. He said the team has limited funds available for practice, and he would like the City to provide a one-time-only discount to new auditorium renters such as Ms. Neddeau. Manager Mackenzie said there are other AAU teams renting the auditorium and paying the regular rental fee. The Manager said facilities director Jeff Bergeron has suggested that Ms. Neddeau partner with one of the other AAU teams to practice at the same time and share expenses. Councilor Herring asked that this item be put on next week's agenda for Council consideration and that Mr. Bergeron continue his efforts over the next week. Councilor Herring said he may also have some information on alternative practice locations. Mayor Lauzon said he wants to see what the City can do to assist the team. The Mayor said the team has \$400 available for practices, and he would like the City to provide them with the practice time they need for that amount of money.

Round Table –

Councilor Herring work is being done on tax stabilization agreement policies and procedures. He reminded everyone of this weekend's annual egg hunt on Saturday at 10:00 AM.

Council went into executive session at 8:40 PM to discuss contracts and litigation on motion of Councilor Boutin, seconded by Councilor Dindo. **Motion carried.**

Manager Mackenzie was invited into the executive session.

Council came out of executive session at 9:13 PM on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried.**

Council adjourned at 9:13 PM on motion of Councilor Smith, seconded by Councilor Herring. **Motion carried.**

An audio transcript of the meeting is available through the Clerk's Office.

Respectfully submitted,

Carolyn S. Dawes, City Clerk