

**Regular Meeting of the Barre City Council
Held June 7, 2016**

The Regular Meeting of the Barre City Council was called to order by Mayor Thomas Lauzon at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Paul Poirier and Jeffrey Tuper-Giles; from Ward II, Councilors Michael Boutin and Michael Smith; and from Ward III, Councilors Anita Chadderton and Lucas Herring. Also present were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

Absent: NONE

Adjustments to the Agenda: Mayor Lauzon said he will rearrange the agenda to accommodate those in attendance.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Chadderton, seconded by Councilor Smith. **Motion carried.**

- Minutes of the following meetings:
 - Regular meeting on May 31, 2016
- City Warrants as presented: week 2016-23.
 - Accounts Payable: \$1,345,861.02
 - Payroll (gross): \$118,594.09
 - Community Development special warrant to transfer Enterprise Aly grant funds from non-interest bearing account to general fund account: \$890,725.00
- Licenses & Permits: NONE

Mayor Lauzon congratulated Councilor Tuper-Giles, who was elected at last week's ward caucus to fill former Councilor Dindo's seat until the March 2017 Annual (Town) Meeting.

Councilor Poirier introduced his grandson, Charlie Andread, visiting from Kansas. Charlie expressed his keen interest in politics, and joined the Council on the dais for the meeting.

The City Clerk/Treasurer Report – Clerk Dawes reported on the following:

- Water/sewer bills are due before the end of June.
- Distributed memo outlining responses to tax anticipation note RFP. Clerk said the FY17 TAN will be with Community National Bank. The paperwork will come to Council for approval at the June 21st meeting.

Approval of Building Permits – Council approved the following building permits on motion of Councilor Chadderton, seconded by Councilor Smith. **Motion carried.**

<u>Applicant</u>	<u>Address</u>
Anthony Folland	29 Academy Street
Spaulding Union High School	155 Ayers Street
Marc & Linda Couture	17 Jorgensen Lane
John & Barbara Brugger	57 Abbott Avenue
Gerard & Gayle Cormier	2 Clifton Street

Liquor Control – NONE

City Manager's Report – Manager Mackenzie reported on the following:

- Reimbursement requests have been submitted for a number of the Enterprise Aly grants, and the EPA funds have been received, along with more than 2/3 of the community development block grant funds. Still to be done is submitting the close out documents and final requisition request for the Nelson Street hydro project, and billing to Barre Town for its portion of a number of infrastructure projects. These will be completed by the end of June.

Visitors & Communications – NONE

Old Business – NONE

New Business -

C) Approval of the Summer Street Housing Limited Partnership Grant (Downstreet).

Eileen Peltier from Downstreet Housing and Community Development asked Council to approve resolution #2016-04 associated with the grant, so they can begin to draw down the grant funds. Ms. Peltier said the apartments in the Summer Street complex are being occupied, and the certificate of occupancy should be issued for the commercial spaces by next week. There is an open house for the apartments this Thursday afternoon, and there will be an official ribbon cutting in August. There was discussion on the rental rates and how they are determined, and the availability of market-rate apartments.

Council approved resolution #2016-04 on motion of Councilor Chadderton, seconded by Councilor Smith. **Motion carried.**

A) Auditor's Recommendation for Reconciliation of Enterprise Inter-fund Balances.

Clerk Dawes reviewed the internal control comments in the FY15 audit, and the due to/due from balances in the water and sewer enterprise fund. The Clerk recommended Council resolve these due to/due from balances through a journal adjustment of the two funds.

Councilor Herring made the following motion, seconded by Councilor Chadderton:

In recognition of the fact that the enterprise fund is one fund, the Barre City Council authorizes the Treasurer to execute a journal entry to resolve the due tos and due froms between the water fund and the sewer fund receivables and payables as noted in the FY15 audit.

Motion carried.

B) Adoption of Interfund Borrowing Policy.

Clerk Dawes reviewed the draft policy, and said it authorizes the clerk/treasurer to make interfund transfers as necessary throughout the fiscal year, and requires that the clerk/treasurer provide quarterly reports to the Council of such transfers. Council adopted the policy on motion of Councilor Boutin, seconded by Councilor Tuper-Giles. **Motion carried.**

D) Request to close Keith Avenue between 10am and 4pm on Sundays to establish an antiques/flea market in Barre.

Clerk Dawes said Pierre Couture has expressed an interest in holding outdoor antiques/flea markets on the last Sundays in June, July and August. The Clerk said she met with Mr. Couture to discuss the following requirements for such events:

- Approval from Council to use City streets and sidewalks.
- Vendor applications and fees from all participating vendors.
- The need to discuss plans with the zoning department about possible zoning approval needs.

Because Mr. Couture was not present, Council postponed the discussion until next week's meeting.

Round Table –

Charlie Andread asked what happens if a future Council overturns this Council's actions. Mayor Lauzon said future Councils are not held to the actions of this Council, nor is this Council held to the actions of past Councils.

Councilors congratulated Councilor Tuper-Giles on his election at last week's ward caucus.

Councilor Herring said Spaulding High School graduation is this weekend, and he congratulated the 2016 graduating class.

Councilor Smith distributed flyers for this summer's Authors at the Aldrich, which begins next week and runs every Wednesday evening for the next 10 weeks. This event is in conjunction with the Wednesday evening concerts and farmer's market in Currier Park.

Councilor Tuper-Giles thanked the voters for electing him at last week's ward caucus.

Executive Session –

Councilor Smith made the motion to find that premature general public knowledge of the contracts and litigation issues to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Tuper-Giles. **Motion carried.**

Council went into executive session at 7:50 PM to discuss the contracts and litigation issues under the provisions of 1 VSA sec. 313 on motion of Councilor Herring, seconded by Councilor Boutin. **Motion carried.**

Manager Mackenzie was invited into the executive session.

Council came out of executive session at 8:02 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

The Council meeting adjourned at 8:02 PM on motion of Councilor Boutin, seconded by Councilor Tuper-Giles. **Motion carried.**

An audio recording of this meeting is available from the City Clerk.

Respectfully submitted,

Carolyn S. Dawes, City Clerk