

**Regular Meeting of the Barre City Council
Held June 28, 2016**

The Regular Meeting of the Barre City Council was called to order by Mayor Thomas Lauzon at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilor Jeffrey Tuper-Giles; from Ward II, Councilors Michael Boutin and Michael Smith; and from Ward III, Councilors Anita Chadderton and Lucas Herring. Also present were City Manager Steven Mackenzie and Clerk/Treasurer Carolyn Dawes.

Absent: From Ward I, Councilor Paul Poirier.

Adjustments to the Agenda: Mayor Lauzon said there may be some adjustments to the order of agenda items to accommodate those in attendance.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Tuper-Giles, seconded by Councilor Herring. **Motion carried.**

- Minutes of the following meetings:
 - Regular meeting on June 14, 2016
- City Warrants as presented: week 2016-26.
 - Accounts Payable: \$372,626.39
 - Payroll (gross): \$165,057.18
 - Special warrant – payable to JP Sicard for the final expenses associated with closeout of the Nelson Street PRV project: \$59,267.73.
- Licenses & Permits: NONE

The City Clerk/Treasurer Report – Clerk Dawes reported on the following:

- Water/sewer bills are due by this Thursday.
- Working with VEPC to finalize the Original Taxable Value (OTV) parcel list for the TIF District. Council will hold a required public hearing at the July 12th meeting to review and approve a list of changes to be submitted to VEPC.
- Early absentee voting for the August 9th primary is now available.
- Scheduled to set the tax rate at the July 5th Council meeting.

Approval of Building Permits – Council approved the following building permits on motion of Councilor Chadderton, seconded by Councilor Smith. **Motion carried.**

<u>Applicant</u>	<u>Address</u>
Kenneth Hepburn	90 Brook Street

Liquor Control – Council approved an alcohol consumption request for a family reunion at Rotary Park on Sunday, July 31st from 11:00 AM – 6:00 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried with Councilor Boutin abstaining.**

Mayor Lauzon requested that next week's agenda include allowing administrative approval of requests for alcohol at Rotary Park, so the Clerk can approve them in the future, contingent upon notification to the Police Department.

City Manager's Report – Manager Mackenzie reported on the following:

- After last week's discussions, the Manager confirmed the FY17 budget includes \$8,000 towards recycle containers and \$55,000 towards repainting the BOR ceiling.
- Paula Russell will be continuing as the City's animal control officer during FY17, along with

serving part time as a police officer. Mayor Lauzon asked the Manager and Chief to explore options to have her assist with code enforcement.

- The spring inspection of the bike path is complete, and the path was found to be in good shape.
- Repairs to the pool mechanical room are expected to be completed by the end of the week.
- Work on the tennis courts is ongoing, subject to the weather.
- Following last week's discussion around separating food scraps, the Manager shared an email from CVSWMD, which indicated there is no requirement for municipalities to provide public receptacles for food scraps.

Visitors & Communications – NONE

Old Business – NONE

New Business -

E) Ratification of Council Action Re. Purchase of Public Safety Vehicles.

Mayor Lauzon reviewed Council's approval last week to purchase two used vehicles for the public safety department, and asked for ratification of the approval. Council ratified the action taken last week on motion of Councilor Boutin, seconded by Councilor Chadderton. **Motion carried.**

A) Presentation of Pearl Street Ped-Way Design.

Bob White of Greenman-Pederson Inc. said the design is essentially complete, with the exception of a couple decisions the Council needs to make. Mr. White reviewed the plans, including information on surface texture and lighting. There was a discussion on the entryway from North Main Street, and how to address the transition from the street/sidewalk areas to the ped-way. Council supported the idea of reconfiguring the sidewalk bulbouts to allow the area along North Main Street to be designated as a bus stop, allowing a nearby bus stop to be converted to on-street parking. The changes will need to be addressed with VTRANS and GMTA. There was discussion on whether there should be planting areas in the ped-way, what format they might take, maintenance concerns, and the pros and cons of providing greenery. Alternative plans for plantings will continue to be explored. It was agreed that the area should include access to electricity and water.

Mr. White said they will be back to Council to review the construction designs.

B) Approval of Resolution #2016-08: Downtown Designation Renewal Application.

Planning Director Janet Shatney said Barre's downtown designation must be renewed every five years. Ms. Shatney said she is working with Barre Partnership director Josh Jerome on the renewal application, and the resolution is part of the required documents. Council approved the resolution on motion of Councilor Chadderton, seconded by Councilor Boutin. **Motion carried.**

C) Consideration and Approval of PlaceSense Contract for Zoning Ordinance & Map Update.

Ms. Shatney said PlaceSense provided the only response to the RFP, however, they are very familiar with the City, as they assisted with the recent re-write of the municipal plan. She recommended awarding the contract to PlaceSense. Council awarded the contract as recommended on motion of Councilor Chadderton, seconded by Councilor Smith. **Motion carried.**

D) Greater Barre Community Justice Center Program Update.

Justice Center Director Lori Baker introduced staff and board members present, and gave an update on programs being offered, including:

- Restorative justice panels
- Conflict cases – referrals from police, schools and municipalities

- Family group conferences
- Trainings
- Safe driving classes
- Offender re-entry – COSA teams
- Re-entry circles

Ms. Baker said the justice center works closely with the police department and the community services officer. The center recently received accreditation, and has been part of the group of service providers working in the community following last August's tragedy.

There was discussion on the current board members, and it was noted there is no representation on the board from the City. Ms. Baker said the bylaws were recently revised, and Mayor Lauzon asked that a copy of the revised bylaws be forwarded to the Council.

There was discussion on the relationship between the justice center and the community services officer. Chief Tim Bombardier said the relationship is strong with a lot of pooling of resources and assistance in both directions.

F) Approval of Annual Supplies Bids.

Council reviewed the list of supply bids, and revised bid numbers for diesel fuel. Mayor Lauzon said the diesel bid sheets indicate that the number to be accepted is the margin rather than the total price. The Mayor asked for additional details with regards to the prices the City has historically paid for gasoline and diesel before accepting the bids.

Council approved acceptance of low bidders for the annual supply bids with the following caveats:

1. Acceptance of the low bid for Clear Water is subject to the superintendent's approval of the product. Should the superintendent not approve the product, the decision to accept anything other than the low bid will come back to Council.
2. Council acceptance of the low bids does not include the bids for gasoline or diesel, which will be considered again at next week's meeting, upon presentation of additional information about the bids.

The above motion was made by Councilor Boutin, seconded by Councilor Tuper-Giles. **Motion carried.**

G) Approval of VTRANS Route 62 F&M Agreement.

Council approved the agreement and authorized the Manager to sign on behalf of the City on motion of Councilor Boutin, seconded by Councilor Herring. **Motion carried.**

H) Ordinance 2016-02 Vendor Licenses: First Reading.

Councilor Boutin reviewed the draft language. Fees for the proposed "umbrella" vendor license will be discussed at next week's meeting. There was discussion on combined usage of entertainment and vendor licenses, and having license holders provide lists of vendors and layout information for each event.

Council accepted the ordinance revision as read for the first time, and scheduled the second reading and public hearing for next week's meeting on motion of Councilor Boutin, seconded by Councilor Tuper-Giles. **Motion carried.**

Other) Green Mountain Petition to Upgrade North End Substation.

Mayor Lauzon noted the GMP petition was included in the Council packets this week for informational purposes. The Mayor requested that the petition be placed on next week's agenda for discussion.

I) Discussion and/or Decision Regarding Recycle Bin Type.

The Council informally said they would leave it to Manager Mackenzie and Councilor Smith to get some prototypes for Council to review.

Round Table –

Councilor Tuper-Giles said he has received a request for a stop sign in the North Parkside Terrace/Knoll Drive neighborhood. Manager Mackenzie said he will pass the request along to the Traffic Control Committee, which is scheduled to meet on July 6th.

Councilor Smith reviewed this week's schedule for the Author at the Aldrich and Concert in the Park.

Councilor Herring asked for the paving schedule. Manager Mackenzie said it will come to Council within two weeks.

Executive Session –

Councilor Boutin made the motion to find that premature general public knowledge of the contracts and legal issues to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Chadderton. **Motion carried.**

Council went into executive session at 9:25 PM to discuss the contracts and legal issues under the provisions of 1 VSA sec. 313 on motion of Councilor Boutin, seconded by Councilor Smith. **Motion carried.**

Manager Mackenzie, Chief Bombardier and Deputy Fire Chief Joe Aldsworth were invited into the executive session.

Council came out of executive session at 10:00 PM on motion of Councilor Herring, seconded by Councilor Smith. **Motion carried.**

No action taken.

The Council meeting adjourned at 10:00 PM on motion of Councilor Boutin, seconded by Councilor Herring. **Motion carried.**

An audio recording of this meeting is available from the City Clerk.

Respectfully submitted,

Carolyn S. Dawes, City Clerk