



City of Barre, Vermont

“Granite Center of the World”

Planning, Permitting & Assessing Services

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Planning Commission Meeting Minutes October 12, 2017 at 6:30 P.M. Council Chambers (6 N. Main Street)

A regular meeting of the Barre City Planning Commission was called to order by Commission Chair Jackie Calder at 6:39 pm at Alumni Hall. In attendance were Commissioners Jim Hart and Michael Hellein. Absent were Dave Sichel and Ken Lunde. Also in attendance were Janet Shatney, Planning Director, Heather Grandfield, Permit Administrator, and Brandy Saxton of PlaceSense. Chair Calder determined that there was not a quorum for the evening, but met regardless to continue review of the draft as provided by the Consultant.

Adjustments to the Agenda: None.

Visitors and Communications: None.

Old Business: Meeting minutes from September 28, 2017 tabled to the next meeting.

Old Business: A review of the last portion of the Administrative Section of the draft was discussed. We began at the Conditional Use Review Section. Other topics were the ability to have the ZA (Zoning Administrator) have more flexibility to review lot line adjustments, and that the language is stated; subdivision review of plats and the elimination of the Sketch Plan review at the DRB (Development Review Board) level, only at the ZA level; the difference between major and minor subdivisions and filing requirements; a combined review of items at the DRB level; the DRB criteria; appeals and the City’s procedure; waivers; variances and the explicit language that variances are only for dimensional standards and use variances are not allowed; the waiver and variance criteria draft table; site visits by the DRB; recessing a hearing; and DRB decisions.

The next regularly scheduled meeting is on Thursday October 26th in Council Chambers where we will discuss the Overlay Section.

New Business: None.

Other Business: Ms. Saxton will send us the *.kml files so that we can look at the draft zoning districts on Google Earth, and we will review the draft Overlay language at our October 26th meeting.

Roundtable: A discussion of the Development Review Board’s hearing regarding the request to demolish the old Dunkin’ Donuts building occurred, the City Master Plan and parking lots in the downtown.

Meeting adjourn at 8:08 pm.

There is no audio recording of this meeting.

Respectfully Submitted,
Janet E. Shatney, Director