



City of Barre, Vermont

“Granite Center of the World”

Planning, Permitting & Assessing Services

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Planning Commission Special Meeting Minutes February 27, 2018 at 6:30 P.M. Council Chambers, City Hall (6 N Main St)

A special meeting of the Barre City Planning Commission was called to order by Commission Chair Jackie Calder at 6:33 pm at City Hall. In attendance were Commissioners Dave Sichel, Ken Lunde, and Michael Hellein via telephone. Absent was Commissioner Jim Hart. Also in attendance were Janet Shatney, Planning Director, Heather Grandfield, Permit Administrator, and the consultant, Brandy Saxton of PlaceSense. Chair Calder determined that there was a quorum for the evening.

Adjustments to the Agenda: None.

Visitors and Communications: None.

Old Business: A motion was made by Commissioner Sichel and seconded by Commissioner Lunde to approve the minutes from the February 22, 2018 meeting, motion carried unanimously.

A resumed review of Part 3 continues beginning at Specific Use Standard Restaurant. Discussion over the definition of the Mobile Food truck and licensing restaurants with the Clerk’s office; self storage service; mini self-storage units and exemption thereof in the Industrial district; contractor yard, extraction and quarrying all took place with minor additional clarifying language added.

The PUD section was reviewed, and Ms. Saxton said any changes she made from the first review were mostly removing duplicative language, and revisions for clarity. Smaller footprint dwelling units was discussed again, and the Permit Administrator will run through an example test so she is comfortable with the proposed language;

Section 4 Administrative section was reviewed through to Site Plan Review. This section is largely statutory required language. Edits to the draft made were clarifying language for a surety being acceptable to the city; the Permit Administrator’s prompt review of an application with language added to be no longer than a 15-day application completeness review; and the proposed certificate of compliance (COC) language added back in as the City discontinued Zoning COC’s in August of 2003.

New Business: At our next regularly scheduled meeting of March 8th we will finish Section 4 beginning with Site Plan Review on page 151 of our draft, and Ms. Saxton will bring the presentation materials to go over what we want to say at our informational meeting. Chair Calder asked that everyone be available to plan on going over our 8 pm meeting ending so we can get through said items.

Other Business: None.

Roundtable: None.

A motion to adjourn was made by Commissioner Sichel and seconded by Commissioner Lunde at 8:07 pm. There is no audio recording of this meeting.

Respectfully Submitted,
Janet E. Shatney, Director