

**Barre City Energy Committee
Meeting Minutes
August 27, 2018**

Committee Members Present: Elaine Wang, Conor Teal, Phil Cecchini, Romni Palmer

Committee Members Absent: None

Committee Advisors Present: Tim Perrin, Efficiency Vermont

Staff Present: Janet Shatney, Planning Director

Visitors: None

1. Call to order - 5:42 pm by Co-Chair Wang
2. Changes to agenda? None.
3. Approve minutes of meeting for July 23, 2018.
 - Motion to approve as presented made by P. Cecchini and seconded by C. Teal, passed unanimously.
4. Review draft energy committee mission.
 - Key words were offered, like promote, educate, teach, community involvement, coordinating, catalyst, conservation.
 - Conor suggested using positive words. Example *reducing* is a negative connotation, so perhaps replace with a positive word. Also, remove *costs* and replace with *efficiency*.
 - Word cloud, or synonym search:
 - ❖ Promote – endorse – encourage - sponsor
 - ❖ Educate – teach – train – coach - inform
 - ❖ Reduce – decrease – diminish – cut – condense – shrink - moderate
 - ❖ Teach – impart – communicate – instill – explain - demonstrate
 - ❖ Commitment – promise – pledge – vow - obligation
 - ❖ Energy - drive
 - ❖ Efficiency – productivity – effectiveness – proficiency
 - ❖ Involvement – participation – contribution - connection
5. Update on City Hall audit. Table to next meeting.
6. Update on Energy Plan community Engagement RFP.
 - J. Shatney and E. Wang spoke about the plan that Barre City received from CVRPC. It is a plan that will meet the municipal plan’s energy requirements, and we can add to it.
 - J. Shatney will forward out the draft plan to the committee, along with examples from 2 other municipalities, and the narrative on how to write an energy plan, specifically for the goals and similar that we will need to add.
 - Community engagement RFP on hold as the energy plan is an element of the Municipal plan, that said engagement needs to occur for all elements of the plan, not just energy.
 - T. Perrin showed his Energy Plan spreadsheet that he has maintained for the City, so the new members could see it, understand it. C. Teal asked that either dollars or gallons be

put in the tree map boxes within the fuel area.

- ✓ ACTION: Energy Committee to review the draft energy plan and brainstorm on process and potential action steps.
- ✓ ACTION: J. Shatney to approach Planning Commission regarding endorsement of BCEC working on the energy plan element of the Municipal Plan so that the BCEC can continue good work.
- ✓ ACTION: T. Perrin will update the Energy Plan spreadsheet he maintains after he has a chance to speak with S. Micheli regarding any project updates, and info needed for city fuel consumption (he will email J. Shatney to state where his data ends and what he needs to get caught up on).

7. Debrief on Heritage Festival.

- C. Teal and P. Cecchini said it was good, interesting. People enjoyed the wheel, but it's getting worn out, and we need some new "catch" to get folks to participate. Solar crickets and lanterns were a good idea. Discussion of new game like a plinko, or disc drop made by R. Palmer, or a throw tic-tac-toe bean toss game. There are bulbs left over, and +/- 30 people stopped by the booth. Location of the booth was good this year, next to Capstone and down by the kids' area, so parents were about.

8. Discuss participation in Button Up Vermont 2018.

- E. Wang participated on August 8 conference call. There are 2 styles that we could choose from for our event. 1) hold a workshop called Button Up Champ; and 2) host an event called Button Up Hero. Invite contractors, talk about weatherization and someone might receive a free energy audit. Deadline to commit is Sept. 17, so we had to decide this evening.
- Motion by P. Cecchini and second by R. Palmer to do Button Up Hero, vote passed unanimously. P. Cecchini signed BCEC up on the Efficiency VT website that evening.

9. Update on EBike and electric bike promotion. Tabled to next meeting.

10. Motion to adjourn at 7:15 pm by C. Teal and seconded by R. Palmer, passed unanimously.