

**Barre City Energy Committee  
Meeting Minutes  
March 25, 2019**

Committee Members Present: Elaine Wang, Romni Palmer, Conor Teal

Committee Members Absent: Phil Cecchini

Staff Present: Janet Shatney

Visitors: Morgan Hood, new Efficiency Vermont Account Manager for the City

1. **Call to Order:** 5:35 pm
2. **Changes to the Agenda?** None
3. **Meeting new Efficiency Vermont (EV) Account Manager:** Morgan Hood from EV who is our new Account Manager. E. Wang introduced herself, as did the other members of the Committee. Ms. Hood gave an overview of what she does at EV.
4. **Approve meeting minutes for Feb. 25, 2019 and March 17, 2019:** Motion made by R. Palmer and seconded by C. Teal , motion carried.
5. **Discuss Energy Plan:** E. Wang gave the overview of where BCEC is at with the energy plan; need assistance with the engagement of the energy portion, and do it meaningfully. Have identified \$7,000 for a consultant to assist with the engagement portion.

Have 2 parallel plans on tract: the Planning Commission's deadline to get the municipal plan done, and the energy portion of the base plan to get done by the BCEC.

Email directly to the potential responders; but also want to put on the state bid system, so that other firms can be pointed to the RFP on the City website.

- Discussion about City's goals – do we have a sense of what the residents and owners want?
- We want a compliant energy plan – doesn't have to be, but are crafting one
- Distributed solar on rooftops? Other questions ensued.

A review of the March 17 homework: C. Teal still working on his review. Decision on to include the Conflict Resolution Policy by the CVRPC or not at future meeting. R. Palmer has already reviewed.

***Action: both C. Teal and E. Wang will review the Conflict Resolution Policy in preparation for future discussion of inclusion or not.***

Prioritizing our potential projects: physical results, engaging, a visible project. Who does or will it serve? What is the benefit? Who are the City's top employers? How many are employed? [Jamie Stewart of CVEDC is a good person to ask this of]

RFP for community engagement discussed – dates decided on. Will be a short timeframe. J. Shatney to get out by end of day Friday, March 29, 2019.

**Action:** *E. Wang to assemble a reading folder of documents that are ready for the potential consultant.*

Note – look at the format of the Aldrich Public Library infographic for layout details, as well as the Town of Essex’ 2016 municipal plan.

**Action:** *J. Shatney to upload revised maps done by CVRPC to the GoogleDocs drive for all to see.*

6. **Discuss next agenda:**

**Action:** *J. Shatney to warn for a BCEC special meeting to review RFP’s that come in, for April 11<sup>th</sup>, 6 pm.*

7. **Adjourn:** Motion to adjourn at 7:08 pm made by C. Teal and seconded by R. Palmer, motion carried.