



# City of Barre, Vermont

*“Granite Center of the World”*

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## Development Review Board Regular Meeting Minutes April 4, 2019 at 7:00 P.M. Council Chambers, City Hall (6 N. Main Street)

A regular meeting of the Barre City Development Review Board was called to order by Chair Linda Shambo (Ward I) at 7:16 pm at City Hall. In attendance were Vice-Chair Denise Ferrari At Large, Ward I Jeffrey Tuper-Giles, Ward II Richard Deep, Ward II Board Member David Hough, and Ward III Board Member Katrina Pelkey. Also in attendance was Heather Grandfield, Permit Administrator. The Chair determined a quorum.

Absent; Ward III Board Member Jim Hart III, At Large Members Betty Owen and Jessica Egerton.

Adjustments to Agenda; None

Visitors and Communications; None

### Old Business:

#### Consideration of Minutes from March 7, 2019 Hearing:

- Motion to approve minutes was made by Board Member Deep and seconded by Vice-Chair Ferrari. *Motion carried unanimously.*

#### Confirmation of Decision from March 7, 2019 Hearing:

- Motion to approve decision was made by Board Member Pelkey and seconded by Board Member Deep. *Motion carried unanimously.*

### New Business:

**Lawrence Holdings LLC, (Property Owner & Applicant), 185 N. Main, 207 N Main St. and 0 Buzzell Place.** Seek Site Plan Review & Conditional Use to erect a 7' fence along the property line to match the existing fence. Central Business District, Historic District & Design Review District #1.

Jennifer Lawrence sworn in at 7:20 pm.

Mrs. Lawrence spoke to their request for installation of the fence along the north and south Buzzell Place. Using the same type of fencing that is already on the property. Their reasons for doing this stem from safety concerns such as; parking occurring by the patrons at Jerry's Tavern in the Fire Lane. This makes it difficult for their tenants to be able to go through not to mention getting a fire truck into the property. In addition, issues with the City Place workers putting trash onto the property all winter long. This would help to keep the area clean and traffic flowing without any interference.

To be approved at May 2, 2019 Development Review Board Hearing

Chair Shambo, request that Ms. Grandfield read into record documents received just before the commencement of the hearing and during the hearing: Email from Laurie Robistow, Property Manager Development Coordinator DEW Properties; Email from Bill Ahearn Director of Public Works and Engineering, City of Barre; Memo from Robert Howarth Fire Marshal, City of Barre; and Oliver Twombly abutter at 7:25 pm.

Brooke Dingledine, Esq. sworn in at 7:35 pm.

Discussion took place about a meeting between the City of Barre and Mr. Lawrence where they seemed to come to an agreement about the fence. Discussion took place about the applicants being unaware of the materials that had been read into record and unable to have time to comprehend or ask questions about that material. Discussion in regards to Mr. Twombly's letter to the DRB.

At this time, Ms. Shambo requested a motion to table this application until the May 2, 2019 hearing.

Motion made by Board Member Hough to table the application until the May 2, 2019 hearing for all parties to have time to have access to documents that were put into evidence at the time of the hearing and seconded by Board Member Tuper-Giles. ***On a vote of 6-0, motion approved.***

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**Other Business:**

Calendar date for the July 4, 2019 Hearing motion to move the July hearing date to July 11, 2019 was made by Board Member Tuper-Giles and seconded by Vice-Chair Ferrari ***Motion carried unanimously.***

The following members are up for reappointment, Jeffrey Tuper-Giles, David Hough and Katrina Pelkey. They were asked to submit a letter of interest to Planning Director Janet Shatney by May 1, 2019.

**Roundtable:** None

**Executive Session:** Not needed.

**Deliberative Session:** Not needed

The Development Review Board adjourned at 7:50 PM on a motion by Board Member Tuper-Giles, and seconded by Board Member Deep; ***motion carried unanimously.***

An audio recording of the hearing is available through the City's Planning and Permitting Office.

Respectfully Submitted,  
Heather Grandfield, Permit Administrator