



City of Barre, Vermont

“Granite Center of the World”

Heather L Grandfield
Permit Administrator
Planning, Permitting, & Inspection Services

6 N. Main St., Suite 7
Barre, VT 05641
Telephone (802) 476-0245
hgrandfield@barrecity.org

Development Review Board Regular Meeting Minutes December 6, 2018 at 7:00 P.M. Council Chambers, City Hall (6 N. Main Street)

A regular meeting of the Barre City Development Review Board was called to order by Chair Linda Shambo (Ward I) at 7:00 pm at City Hall. In attendance were Vice-Chair Denise Ferrari At Large, Ward II Richard Deep, Ward II David Hough, Ward III Board Member Jim Hart III, Ward III Board Member Katrina Pelkey, and At-Large Member Betty Owen. Also in attendance was Heather Grandfield, Permit Administrator. The Chair determined a quorum.

Absent – Board Member Jessica Egerton At-Large

Adjustments to Agenda; None

Visitors and Communications; Mayor Herring arrived at 7:15 PM

Old Business:

Consideration of Minutes from November 1, 2018 Hearing:

- Motion to approve minutes was made by Board Member Owen and seconded by Board Member Deep. *Motion carried unanimously.*

New Business: None

Aubuchon Realty Company, Inc. (Applicant & Property Owner) 214 N. Main Street. Seeks Design Review approval for a façade change. Central Business District, Design Review District #1.

Gregory J. Moran was sworn in at 7:02 PM

Mr. Moran spoke about the actual placement of the door on N. Main Street compared to the drawing submitted. The door will actually be slightly to the left of where it as pictured in the drawings. Spoke about the prospective renters and the request to have a presence on N. Main Street.

To be approved at January 3, 2019 Development Review Board Hearing

Discussion about the proposed awning and how far out over the sidewalk would it project. It will project out approximately 15” to 18 “. This awning frame has been used previously at the Montpelier location. Would be an aluminum frame with a canvas fire retardant cover.

Discussion of what kind of plan was in place for this space. The goal is for retail to go into the space and that this would help get someone into the space.

Motion to approve as presented was made by Board Member Hough and seconded by Vice Chair Ferrari. *Motion carried unanimously.*

Other Business: None

Roundtable:

Mayor Herring spoke to the DRB asking if there were any concerns or anything that he could help with. Discussion about possible recognition of the Boards and the members that serve. Discussion about filling the vacant seat with a Council Member.

Executive Session: Not needed.

The Development Review Board adjourned at 7:25 PM on a motion by Board Member Hough, and seconded by Vice Chair Ferrari; *motion carried unanimously.*

An audio recording of the hearing is available through the City’s Planning and Permitting Office.

Respectfully Submitted,
Heather Grandfield, Permit Administrator