



# *City of Barre, Vermont*

## *“Granite Center of the World”*

Planning, Permitting & Assessing Services

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### **Planning Commission Meeting Minutes December 13, 2018 at 6:30 P.M. Council Chambers, City Hall (6 N Main St)**

A regular meeting of the Barre City Planning Commission was called to order by Commission Chair Jackie Calder at 6:31 pm at City Hall. In attendance were Commissioners Michael Hellein, Jim Hart, and Dave Sichel. Also in attendance were Planning Director Janet Shatney; Permit Administrator Heather Grandfield, and Times Argus reporter David Delcore arriving later in the meeting. Chair Calder determined that there was a quorum for the evening.

**Adjustments to the Agenda:** None.

**Visitors and Communications for anything not on the agenda:** Rick Badem and Rachel Rudi were visitors, interested in joining the Planning Commission. Each took their turn introducing themselves and why they were there that evening. If interested, they will get a letter to J. Shatney for potential appointment.

**Old Business:** A motion was made by Commissioner Hellein and seconded by Commissioner Hart to approve the October 25, 2018 meeting minutes with a correction to the spelling of one Commissioner’s name, motion passed unanimously.

Discussion regarding the final draft zoning regulations took place. All felt they were the best they were going to get them. A choice of January 23<sup>rd</sup> or January 30<sup>th</sup> for the Commission hearing was talked about; Commissioner Sichel would not be able to attend the hearing if on the 30<sup>th</sup>. It was decided to go with Wednesday, January 23<sup>rd</sup>, 2019 as the Planning Commission’s hearing date, to be held in Council Chambers at 6:30 pm. We will be keeping the regular commission meeting night of January 24<sup>th</sup>, just in case any minor edits or revisions may take place, that the hearing could be tabled to that night so that they could see them through. If major concerns come before the Commission that evening, then they will have to go back and work on the draft.

Ms. Saxton, the City’s Consultant helping with the re-write will have a 5-10-minute presentation and will be present to help field any questions as they might arise.

Advertising will take place on Front Porch Forum, the Times Argus newspaper, the City Website, the City’s Facebook page, WDEV radio, and invite CVTV. Also, something will be written up for the Mayor to say at City Council meetings leading up to the hearing night.

If the Planning Director knows of anyone who she knows would attend, please send an invite to, and anyone who might be willing to write a letter regarding the process will also be invited.

The December 27<sup>th</sup>, 2018 meeting will be cancelled due to Christmas and the New Year. We will keep the January 10, 2019 meeting in place for any follow-up and last minute changes.

The Planning Director will send follow-up emails to Mr. Badem and Ms. Rudi with materials such as the Welcome Handbook from VPIC, and a link to the City's Master Plan.

**New Business:** None.

**Executive Session:** Not needed.

**Roundtable:** None.

**Adjourn:** A motion to adjourn at 7:42 pm was made by Commissioner Hellein and seconded by Commissioner Sichel, motion carried. There is no audio recording of this meeting.

Respectfully Submitted,  
Janet Shatney, Planning Director