

To be approved at the August 26, 2019 meeting

**Barre City Energy Committee
Meeting Minutes
July 22, 2019**

Committee Members Present: Elaine Wang, Phil Cecchini, Romni Palmer

Absent: Conor Teal

Staff Present: Janet Shatney

1. **Call to Order:** 5:33 pm by Co-Chair E. Wang
2. **Changes to the Agenda?** Motion made by P. Cecchini and seconded by R. Palmer to add Roundtable to end and add guest speaker from JouleSmart to the agenda. *Motion carried.*
3. **Approve meeting minutes for June 24, 2019:** Minutes tabled to the August meeting due to not everyone reviewing prior to meeting.
4. **Guest Speaker Chris Kramer, energy consultant regarding JouleSmart:** Mr. Kramer let us know about what JouleSmart does, how they work and the financing products they have. In summary, JouleSmart will review all money going into utilities, and pay what has been the historical amount, while installing efficiency measures that will reduce the utility costs. The consumer will sign a 5-7 year agreement, and not pay any utility costs directly, as JouleSmart will take care of that, and with measures put in place, the utility costs will go down, and they will be paid the difference of that versus the contract amount. At the end of the contract, the consumer can either stay on board with and use as a monitoring service, or be done totally. Questions were fielded, and it will be a topic for further discussion.
5. **Report out on BOR facility:** P. Cecchini did not attend, but had sent in comments as well as R. Palmer doing the same. BCEC wants to know if the City Manager ever made contact with M. Hood of Efficiency Vermont after her emails to both the Manager and the Buildings Director J. Bergeron. It was decided that hopefully there will be a planning phase for long-term use there and the Committee is part of that discussion.
6. **Update on Energy RFP:** J. Shatney stated that there have been 2 questions sent to date, and only one acknowledgement of the RFP. First question was asked about an out-of-country responder, and while we cannot tell a firm they cannot respond, the community outreach must really be done in person. The other question was in regard to the RFP stating “sets of materials or plans” as one potential responder states that what they use to complete such work is proprietary. It was agreed that they can provide whatever they want so that the Committee can see if they can provide a return on what they promise to do.

J. Shatney stated the RFP responses are due August 7, so there is still time; she will send a reminder email to those that the RFP was sent directly to.

Discussion of when the review would take place, and it was agreed that Thursday, August 15, 2019 at 3:30 pm would be a good time. With P. Cecchini on vacation 8/10-

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8/24/2019, and R. Palmer out the same week, that a call in would work best, rather than try to physically meet. J. Shatney will look to see if the City has a call-in service rather than attempt various sub-conference calls into the City phone.

7. **Roundtable:** E. Wang wanted to follow up with R. Palmer on Button-Up follow-ups, and R. Palmer stated she had sent an email, had not received any response but would follow up one more time. Also wanted to follow up with C. Teal on his summer tabling ideas, and in his absence will check in with him at the next meeting.
8. **Adjourn:** Motion to adjourn at 7:01 pm made by R. Palmer and seconded by P. Cecchini, *motion carried.*

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