



# City of Barre, Vermont

*“Granite Center of the World”*

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## Development Review Board Hearing Meeting Minutes January 2, 2020 at 7:00 P.M. Council Chambers, City Hall (6 N. Main Street)

A regular meeting of the Barre City Development Review Board was called to order by Chair Linda Shambo (Ward I) at 7:08 pm at City Hall. In attendance were At-Large members Vice-Chair Denise Ferrari, Betty Owen and Jessica Egerton; Ward I Jeffrey Tuper-Giles, Ward II Richard Deep, and Ward III Board Member Katrina Pelkey and James Hart III. Also in attendance was Heather Grandfield Permit Administrator. The Chair determined a quorum was present.

Absent: Ward II David Hough.

**Adjustments to Agenda:** None

**Visitors and Communications:** None

### Old Business:

#### Consideration of Minutes September 5, 2019 Hearing:

- Motion to approve minutes was made by Board Member Tuper-Giles and seconded by Board Member Deep. *Motion carried unanimously.*

#### Consideration of Decision September 5, 2019 Hearing:

- Motion to approve decision was made by Vice-Chair Ferrari and seconded by Board Member Tuper-Giles.. *Motion carried unanimously.*

Chair Shambo went through the basics of how the hearing will work. In order for an application to receive approval, there must be a minimum of five (5) affirmative votes. Because there was not a full board this evening, the Chair afforded the applicants the opportunity to table their hearing until a full board was present to receive full review. The applicant chose to proceed. She also stated that anyone wishing to speak or be on record must sign in, and would be sworn in when testimony was to be given.

### New Business:

**The Salvation Army (Applicant & Property Owner), 75 N. Main Street.** Seeks to make façade improvements and Site Plan Review. UC-1 District, Design Review District, Historic District and Flood Hazard Area.

At 7:12, Dan Wheeler from gbA Architecture & Planning representing the project for The Salvation Army was sworn in.

To be approved at February 6, 2020 Development Review Board Hearing

At this time, Chair Shambo afforded the applicant the opportunity to go explain about the project or add to any of the information that the board did not have. Mr. Wheeler indicated that he had nothing to add to the information that the board had from the original application. However, due to the new documents received just before the hearing, and that Lt. Chris from The Salvation Army was not present that he and Tom Bachman would only be able to answer half of the questions.

At this time both Tom Bachman from gbA Architecture & Planning and John Biondolillo for Granite City Holdings were sworn in at 7:15.

At this time, Chair Shambo asked if there was anything to be read into record. Ms. Grandfield had three letters that she read into record at this time: 1.) Caitlin Corkins, Tax Credits & Grants Coordinator, Vermont Division for Historic Preservation, received December 30, 2019 (2) 47 North Main Street, LLC, Thom Lauzon, received January 2, 2020 (3) Janet Shatney, Planning & Zoning Director City of Barre, received January 2, 2020.

Chair Shambo asked for a motion to “continue” this application to the February hearing. Member Tuper-Giles indicated that he would prefer to give the applicant time to respond to the questions and comments made in the late submissions. Discussion took place on whether or not there was a deadline to receive such submissions. According to the Unified Development Regulations, submissions can be accepted until the hearing is opened. Question was asked if these submissions would change the design that is before the board at this time, and the answer was no they should not.

A motion was made to Continue this application to the February 6, 2020 hearing to give the applicant time to respond to the questions and concerns raised by the late submissions by Board Member Tuper-Giles and seconded by Vice-Chair Ferrari. *Motion carried unanimously.*

**Other Business:** Copies of the new Unified Development Ordinance were passed out to members present.

**Roundtable:** Nothing stated.

**Executive Session:** Not needed.

**Deliberative Session:** Not needed.

The Development Review Board adjourned at 7:40 PM on a motion by Board Member Tuper-Giles, and seconded by Vice-Chair Ferrari; *motion carried unanimously.*

An audio recording of the hearing is available through the City’s Planning and Permitting Office.

Respectfully Submitted,  
Heather L. Grandfield, Permit Administrator