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2 **Regular Meeting of the Barre City Planning Commission**  
3 **Meeting Minutes for June 11, 2020 at 6:30 P.M.**  
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5 The regular meeting of the Barre City Planning Commission was called to order virtually by  
6 Commission Chair Michael Hellein at 6:32 pm. In attendance, participating via video or phone  
7 conference, were Commissioners Rachel Rudi, Jackie Calder, and Dave Sichel. Also present via  
8 video was Planning Director Janet Shatney. Chair Hellein determined that there was a quorum  
9 was present.

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11 **Absent:** Commissioners Jim Hart and Rick Badem.  
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14 **I. Public Comment (for something that is not on the agenda):** None.  
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16 **II. Old Business**  
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18 **A. Approve the following meeting minutes: May 14 and May 28, 2020:** Motion by  
19 Commissioner Sichel and seconded by Commissioner Calder to approve the two sets  
20 of meeting minutes as presented, *motion carried unanimously*.  
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22 **B. Master Plan Work: Draft Review, vote to re-establish a public hearing date:** Staff  
23 outlined the mistake made in missing the required 30-day notification timeframe before  
24 the hearing. A new date of July 23, 2020 was presented to the Commission, allowing  
25 time to get copies of the draft plan to adjoining towns, required bodies and other city  
26 committees. Motion was made by Chair Hellein and seconded by Commissioner Sichel  
27 to hold the Planning Commission hearing on the draft Municipal Plan on July 23, 2020,  
28 *motion carried unanimously*.  
29

30 Discussion on what format the hearing may take place, either virtually or in person and  
31 that will be on the next meeting agenda with staff doing some research into both forms.  
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33 **C. Covid-19 Survey Results to-date discussion:** Chair Hellein noted that the number of  
34 responses to date was not bad. Commissioner Calder said she was impressed by the  
35 location of responders being all over the city, that the responses were widespread and  
36 it will be interesting to see the results. Chair Hellein said his feeling/observation is that  
37 people commonly want cars to go slower, and focused on their own street.  
38 Commissioner Calder observed that several streets had multiple notations, like Camp,  
39 Hill, Merchant and Ayers Streets, and a policy will help with busy streets.  
40 Commissioner Rudi observed that she did not see kids' increased playing  
41 recreationally, and surprised with the responses of the increase – no school meant  
42 mostly no daycare.  
43

44 Chair Hellein said the next action is an analyses of the survey data, and wants to send  
45 the data to Council in a raw format so they know it's done. Commissioner Sichel  
46 suggested not sending the raw data, but any conclusive information could be shared.

47 Chair Hellein will create a draft report for all to look at, as well as city departments and  
48 other committees. It was noted that many provided an email address, and would be  
49 nice to share the results with those folks that did.  
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51 **III. New Business**

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53 **A. Commission Appointments: Commissioners Calder, Hellein, Hart, Badem, Rudi**  
54 **expires June 30, 2020: interest in renewal for new 3-year term to 2023?** Members  
55 Calder, Hellein, and Rudi all expressed interest in continuing for another 3-year term.  
56 Staff will notify the Manager's office of the renewals. Staff informed the Commission  
57 that Commissioner Hart will not renew his term at the end of July, and another vacancy  
58 will occur. Commissioner Sichel suggested information on the Planning Commission  
59 to be added to the survey results may generate additional interest from the current  
60 pipeline for solicitation as well.  
61

62 **B. Reelection of Officers: Chair, Vice Chair, Secretary:** Commissioner Calder  
63 nominated Chair Hellein as Chair for the ensuing year, and was seconded by  
64 Commissioner Sichel. There were no further nominations, *motion carried*  
65 *unanimously*.  
66

67 Commissioner Calder nominated Commissioner Sichel as Vice Chair, with  
68 Commissioner Rudi seconding. There were no further nominations, *motion carried*  
69 *unanimously*.  
70

71 Commissioner Rudi nominated Planning Director Shatney to continue as the  
72 Commission's Secretary, and was seconded by Commissioner Sichel, *motion carried*  
73 *unanimously*.  
74

75 **IV. Staff Updates:** Staff gave an overview of the current city staff furlough, the Salvation  
76 Army appeal, and the food vendor policy she is working on for Council. She will share  
77 the draft Ordinance with the Commission so that they can understand how it might fares  
78 with the unified development ordinance.  
79

80 **V. Roundtable:** Commissioner Rudi noted that she had not noticed that the black metal  
81 public benches are not back out on N. Main Street, nor the garbage and recycling  
82 containers. Chair Hellein noted that he would like the Commission to be working on some  
83 street standards, and street furniture could be a part of that. Commissioner Calder asked if  
84 the Commission would be a part of the Capital Improvement Plan development, and how  
85 that was going. Commissioner Sichel noted that he was recently elected to be a Board  
86 Member of the Barre Area Development Corp, and thinks there is a benefit for him, and  
87 that it is a very different avenue of work he will be doing. He noted that the current  
88 Executive Director Joel Schwartz is still working, and they are still in the candidate search  
89 work.  
90

91 **VI. Adjourn:** Motion to adjourn was made by Commissioner Calder at 7:26 pm, and seconded  
92 by Commissioner Rudi, *motion carried unanimously*.