

**CITY OF BARRE  
CIVILIAN OVERSIGHT AND ADVISORY BOARD  
MEETING MINUTES  
(Monday, September 14th 6:00 p.m.)**

**Location of meeting:** Virtual Meeting: Join Zoom Meeting

<https://us02web.zoom.us/j/85606210427>

Phone Number: +1 929 205 6099

Meeting ID: 856 0621 0427

1. Present: Steve England, Bob Nelson, Kristen Weiss, Reina Dean, Teddy Waszazak, Tim Bombardier, Steve McKenzie

2. Call to Order: 6:05pm

3. Approval of Minutes from Previous Meeting

a. None

4. Old Business:

a. None

5. New Business:

**b. Open Meeting Law Review and Orientation**

1. Open Meeting Law Review and Orientation was postponed until the next meeting that Clerk Dawes is available for

**c. Committee Organization:**

1. Chair; Bob Nelson nominated Steve England, Steve England nominated Bob Nelson. Steve England withdrew his nomination, and Bob Nelson was elected Chair unanimously

2. Vice-Chair; Teddy Waszazak nominated himself as Vice-Chair, and withdrew. Steve England nominated himself, and was elected unanimously

3 Secretary; Nominations and elections for Secretary were post-poned to the next meeting by the Chair. Teddy Waszazak will take minutes until a secretary is elected

**d. Establish Standing Monthly Meeting Date**

1. The committee decided to establish the 2<sup>nd</sup> Monday of the month at 6pm as the standing meeting date

**e. Other Discussion/Action Items**

1. The committee reviewed the Review of Responsibilities/Proposal Document provided by Councilor Waszazak. The committee went through the purpose and objectives and made minor edits, and adopted those sections. The committee decided to send the entire document to legal review.

2. Steve England moved to adopt Section 6 of the Document contingent on legal review; 2<sup>nd</sup> by Reina Dean. Motion carried unanimously.

3. Steve England moved to adopt Section 7 of the Document contingent on legal review; 2<sup>nd</sup> by Kristen Weiss. Motion carried unanimously.

7. Set next meeting Date

8. Round Table

9. The Chair adjourned the meeting at 715pm.