

**CITY OF BARRE**  
**PUBLIC BODY DRAFT MEETING MINUTES**

**Committee/board:** Diversity and Equity Committee

**Date of meeting:** Monday, June 14, 2021, 6:00 PM

**Location of meeting:** Zoom Videoconference with Call-in Option

**Board/committee members in attendance:**

- Ellen Kaye
- William Toborg
- Joelen Mulvaney
- Marichel Vaught
- Christopher Roberts
- Danielle Owczarski

**Others in attendance:**

- Michael Greig - Member of Public
- JD Fox - Member of Public

**Topic(s) Discussed**

1. Call to order at 6:03 PM
2. Adjustments to the Agenda
  - a. Discussion on open meeting law - add to agenda to discuss with the group
    - i. Joelen contacted Jody Norway and we are still okay to meet via Zoom.
    - ii. Marichel - We can do in-person, virtual, or hybrid. A meeting room will be set up and it's not clear what the timeline is on this.
  - b. Report of National League of Cities first of three trainings
3. Participants/visitors open mic
  - a. Michael Greig inquired about anti-racism policy, but it was for a different D&E committee for the Barre School District.
4. Approval of Minutes from Previous Meeting 5/17/2021
  - a. Approved by all the committee members
5. Old Business
  - a. Opening affirmation - Marichel and Ellen
  - b. Report of National League of Cities Northeast Region - first of three trainings
    - i. Ellen - training was well put together and organized
    - ii. Trainings are based on NLC's Race, Equity, and Leadership (REAL) training program – which is a deep dive that several large communities across the country are basing their equity work in. The three trainings build on each other – with the first 90 minute virtual session aiming to “normalize” the conversation and build awareness. The second 90 minute virtual session will be aimed at “organizing” and “operationalizing” -- offering tools and tricks for planning and implementing actions to address equity issues in a municipality. The final 90 minute training will be a virtual town meeting with VLCT members and the REAL Leadership team from NLC.

- iii. Danielle will provide links to slides and recordings via Google doc
  - c. Working group reports
    - i. Update on Equity Impact Assessment Tool use
      - 1. Danielle, Ellen, and Joelen met with Chief Bombardier and began a review of the Barre City Fair and Impartial Policing Policy using the Equity Impact Assessment Tool. The group will continue going over the policy for a future meeting.
  - d. Liaison Reports
    - i. Barre Unified School District D&E Committee - Joelen
      - 1. School policy is being presented to the Barre City school board tonight
      - 2. Joelen's main question was "Were the people who would be most affected, included in the process?" (e.g. students)
    - ii. VLCT D&E Committee - Ellen
      - 1. Two meetings since the Barre City D&E Committee last met
      - 2. Consultants led a listening meeting with the committee
      - 3. Committee is still working on how they will function as a group
      - 4. Hopeful that all groups attended the NLC training
      - 5. New leadership is Elaine Wang from Barre Town (either chair or co-chair)
    - iii. Other Connections
      - 1. Marichel - not much to report on with ADA - currently losing members while recruiting
- 6. New Business
  - a. Finding committee members for our future work – Joelen
    - i. Three positions open - one for adult and two for youths/students
    - ii. Joelen received inquiries and provided them information and will reach back out to them to answer questions.
    - iii. If you send out recruitment emails, cc Joelen
  - b. Committee website – Danielle
    - i. Talked to Jody Norway and Danielle will set up website with information from existing documents
  - c. Committee chairperson discussion – Joelen
    - i. Send Joelen recommendations on how she can improve and what she is doing well.
- 7. Set next meeting Date: Monday, July 19, 2021 at 6:00PM.
  - a. Would like to meet in-person with the hybrid model.
  - b. Need to figure out room availability, technology, and air conditioning.
  - c. Ellen recommended setting up a hybrid meeting test.
  - d. Joelen will reach out to Jody or Carol.
- 8. Round Table
  - a. Remarkd on the Council ordinance around ticketing and thought that would have been good to put that through the Equity Impact Assessment Tool (EIAT).
  - b. Remarkd to keep an ear out about harassment of migrant workers.
  - c. Danielle will send out the EIAT presentation that was provided to the city council.
- 9. Adjourned at 7:20 PM.

**Action items**

1. **Danielle** will send out the EIAT presentation that was provided to the city council.
2. **Joelen** will reach out to Jody or Carol about setting up a hybrid meeting.
3. **All** - if recruitment emails are sent out, copy Joelen on the email so she can keep track of who we are reaching out to (duplication of efforts).
4. **All** - Send Joelen recommendations on how she can improve and what she is doing well.
5. **Danielle** - Will set up a webpage with Jody and share with committee members.
6. **Danielle** - Will provide links to slides and recordings via Google doc of the NLC training sessions.

**1) Motion:** Move to adopt minutes with names of VLCT authors corrected.

**Mover/Second:** William/Marichel

**Result of vote:** All in favor

**2) Motion:** To adopt the opening affirmation statement as written.

**Mover/Second:** Danielle/Marichel

**Result of vote:** William abstained.

**Meeting adjourned:**

**Mover/Second:** Ellen/William

**Time:** 7:20 PM

**Next meeting date/time/location:** Monday, July 19, 2021 at 6:00PM



Danielle Owczarski