

CITY OF BARRE POLICE ADVISORY COMMITTEE

MEETING MINUTES

(Monday, November 8, 2021 6:00 Pm)

Location of meeting: Hybrid meeting: virtual and in-person at the public safety building

<https://us02web.zoom.us/j/83053276707>

Phone number: 1 929 205 6099

Meeting ID: 830 5327 6707

1. **Call to order:** 6:06 pm

2. **Consider approval of agenda:**

- Kristin Beaudin motions to approve agenda, Steve seconds motion. All in favor.

3. **Consider approval or adjustments of previous meeting minutes:** Bob Motions to amend previous meeting minutes. Change threatening e-mails to alleged threatening e-mails. Steve motions to approve amended meeting minutes, Kristin seconds motion. All in favor.

4. **Receive guests:**

- Bob Nelson, Steve England, Kristin Beaudin, Deputy Chief/Interim Chief Larry Eastman

5. **Councilor Waszazak's Report**

- Teddy was not present

6. **Chief's report**

- Use of force training from the Police Academy – there is a video to get familiar, in person class and they are about 3 hours- these hours count towards training hours. They are also asked to review the updated use of force policy.
- BolaWrap policy, reviewed by BCPD staff, approved by council. We have a limited amount, one in each cruiser. Also holding off on this for right now due to additional requirements since then. Getting the official certification from BOLA.
- Vacant Sergeants position was filled by Corporal Jon Houle, 3rd shift. There were three applicants for the Corporal position. Amos Gaylord (patrol) filled this position, along with K9 Mike – 2nd shift.

7. **Review Internal Affairs and Citizen Complaint procedures** – Editing was done on the copy of the policy – these are some key points.

- Number 4, letter C it reads Anonymous. This is mandated to be in there. When a complaint is made this way, the investigation is limited. Larry to research, there must be more to this. Reference section 2, Letter D “To protect agency employees and the Department from erroneous complaints”
- Number 4, Big C – replace he/she with they.
- Have the Diversity and Equity committee run this policy through their algorithm tool.
- Is there a place for the Health Clinician in this policy?
- Letter G, small c – “ensure that the complainant receives a letter notifying that the complaint has been received and will be assigned for investigation.” Would e-mail be appropriate? It’s an actual letter that goes out, not certified but there is generally a follow up call.
- MDT, Records everything. Records management communications, phone calls, e-mails, Valcour messenger.
- Letter H, number 4 “accused employee” Is there a better way to word this? It sounds guilty. This is a common term in Law Enforcement, not sure how else it would be worded. Letter a, complainant not complaining person.
- Change some of the him or her to they or them.
- Letter M (1) c- are there any misdemeanors that are not on the list? Yes, this was probably a section taken out of the statute.
- The process can go over 30 days with justification, and it happens.
- Bob will send his notes to Larry, Larry will send revised copy to Bob, send to Joellen, back to us to approve and then to council.

8. Review Overdose procedure - Editing was done on the copy of the policy – these are some key points.

- Does not appear to have any state language. This is specific to the BCPD. It’s also a protocol and not a procedure. To make this a policy the formatting would need to change, potentially go through the city attorney, Union. Policies you cannot deviate from.
- Situational judgment calls
- How does it get documented – reference sentence “The first step is to inform and document.” EMS has their own system that they document in and officers use Valcour. There is a reporting form for NARCAN, state reports don’t indicate who it was given to just the quantity. By using these systems alerts will generally pop up when an officer answers a call if they have administered NARCAN previously. Officers and/or EMS also verify date of birth, address, and phone number.
- All contacts are logged. BCPD sends a detective, generally, 24-96 hours after the initial event.
- This was written prior to the mental health clinician. Larry is going to sit down with her and get her perspective on this, maybe she can elaborate on some pieces of it. Larry will do this before our next meeting.
- Get Susan and Joe, mental health clinician and the Deputy fire Chief, to come to our next meeting to discuss so we are not going back and forth.

9. Miscellaneous

- The next PAC meeting will be January 10, 2022. Our December meeting is close to the holidays, it's a busy season and this will also give Larry time to talk to Susan and Joe.
- Is Council looking to appoint a 5th member to the PAC? Bob will talk to the Mayor.
- The 7th Annual Granite City 5k for Veterans was on November 6th. The event raised \$21,000.00, prior year was \$13,000.00. Awesome!!!!
- Larry to provide media logs for our meetings so we can discuss
- The BCPD parking lot is not lit up well, it's the worst lighting in Barre. People should feel safe when they are walking up to the building. This has been brought up before but, Larry will reach out to Jeff.

10. Adjourn

- Bob motions to adjourn meeting at 7:25 pm. Steve motions to approve, Kristin seconds motion.