

Barre City Planning Commission

November 13, 2025 Meeting Minutes

Present: David Sichel (Chair), Joe Reil (Secretary),
Rosemary Averill, Wendy Ducey, Raylene Meunier

Absent: Caitlin Corkins

Staff: Janet Shatney (Director of Planning, Permitting & Assessing)

Visitors: None.

1. Call to Order.

5:30pm.

2. Adjustments to the Agenda.

None.

3. Public comment (for something not on the agenda).

None.

4. Approval of Minutes.

a. June 12, 2025.

Averill noted that she was not listed as present in the draft minutes and moved to approve with that amendment, Meunier seconded, unanimous in favor.

5. Old Business.

a. TOD Raise Grant – Downtown Final Master Plan Product Discussion.

Shatney indicated that there was good turnout, and good input from the participants. There are scans of material that she hopes to have posted to the City website and that many possibilities were discussed.

Consensus is that this was more a 'vision' than a final set of proposals and that there aren't a lot of directly actionable items in the final report and that some of the ideas may be too ambitious, but that it includes good information that can be gleaned to inform future discussions and actions, and there are some specific projects in progress already are inline with the conclusions.

6. New Business.

- a. Map Change Request for 4 Blackwell Street – zoning change discussion.

The owner of a building on Blackwell Street is requesting a change of use to allow it to be used for housing. Consensus was that housing is important and this change could be achieved, but we need more information before proceeding, including how the building was used previously, how they got to this point, and if they will be able to meet requirements for additional renovations to meet the flood mitigation standards if their request is approved.

Shatney will reach out to invite them to a future Planning Commission Meeting so that we can get more detail on their plans and answers to these questions.

- b. Officers Elections – Chair, Vice Chair, Secretary

Averill moved to nominate Sichel as Chair and Reil as Secretary, Meunier seconded, unanimous in favor.

Ducey expressed willingness to take the Vice Chair position, Meunier moved to nominate, Reil seconded, unanimous in favor.

7. Confirm Date of Next Meeting.

December 11, 2025.

8. Staff Updates.

Updates were included in the packet. There was no further discussion or questions.

9. Round Table.

None.

10. Adjourn.

6:15 pm, **Meunier moved to adjourn, Reil seconded, unanimous in favor.**