

Barre City Planning Commission

March 12, 2026 Meeting Minutes

Present: David Sichel (Chair), Wendy Ducey (Vice Chair), Joe Reil (Secretary), Caitlin Corkins, Raylene Meunier

Absent: Rosemary Averill.

Staff: Janet Shatney (Director of Planning, Permitting & Assessing)

Visitors: None.

1. Call to Order.

5:30pm.

2. Adjustments to the Agenda.

None.

3. Public comment (for something not on the agenda).

None.

4. Approval of Minutes.

a. January 22, 2026 Special Meeting.

Corkins moved to approve, Meunier seconded, unanimous in favor.

5. Old Business.

a. Map Change Request for 4 Blackwell Street – zoning change discussion.

Shatney indicated that because the apartments already exist they will likely stand and will be considered a legal, non-conforming use of the property.

Rezoning the lot to UC-3 was considered. There were also concerns expressed with changing the zoning retroactively. Consensus was to table the issue for now, as there would be no practical effect, and to consider taking it up in the future as part of a larger effort in that part of the city.

Meunier moved to table the discussion, Ducey seconded, unanimous in favor.

- b. Municipal Plan RFP draft for discussion.

Shatney presented a draft of the Municipal Plan RFP. Sichel indicated that much of the language is boilerplate and required. A few edits were suggested and consensus was for Shatney to prepare the RFP for publication.

6. New Business.

- c. Municipal Plan Review: Next Steps discussion.

Shatney and Sichel presented a chart listing priorities and goals from the previous plan. These were reviewed and discussed, regarding their current status and whether they would be appropriate for the next plan, and further discussion about surveys that might be used to solicit public opinion. Sichel suggested that members give thought to these items for future discussion.

7. Confirm Date of Next Meeting.

April 9, 2026.

8. Staff Updates.

Details are in the packet. There was some brief discussion about the buyout properties and their current status. Shatney reminded that the volunteer form was included for members who wish to renew their terms.

9. Round Table.

Ducey asked about an item in the packet regarding a meeting of Barre Town's Planning Commission, Shatney stated it was simply informational, because they will be amending their Zoning Bylaws and Ordinances and are required to notify neighboring communities.

10. Adjourn.

6:34 pm, **Ducey moved to adjourn, Corkins seconded, unanimous in favor.**